



305 W. Main Street
Fort Wayne, IN 46802
(260) 420-2020
hbafortwayne.com

HOME BUILDERS ASSOCIATION OF FORT WAYNE, INC.

SCATTERED SITE HOUSING SHOW IN-HOME VENDOR PARTICIPATION AGREEMENT

WHEREAS, the Home Builders Association of Fort Wayne, Inc. (hereinafter referred to as “the association”) desires to sponsor and promote its **2022 SPRING TOWN AND COUNTRY TOUR** (hereinafter referred to as “Home Show”); and WHEREAS, the undersigned association member and the association desire to set forth the terms of participation in said Home Show;

1. **Home Show Destination:** The Home Show referred to in the agreement is the **2022 SPRING TOWN AND TOUR** or a similar name in Allen and surrounding counties in Indiana.
2. **Site Allocation:** The undersigned HBA Associate member and the association hereby agree the participant will display product and representatives at the home participating in the show. Show dates are April 23-24, 2022 and April 30-May 1, 2022. The member agrees that said HBA Associate member shall be present during all show hours, if possible.
3. **Participation Assessment:** A non-refundable participation assessment of **\$500** (\$400 for multiple entries) by **February 25, 2022 (or \$600 if paid after February 25, 2022 – NO EXCEPTIONS)** for which the undersigned member of the association is to provide product/services at a tour home location mutually agreed upon between the Associate member and participating builder for the Home Show and will pay to the association in full at the time of submission of this signed agreement to the association. If the undersigned fails to represent at said builder location as hereby agreed, the entire participation assessment shall be surrendered to the association as liquidated damages.
4. **Product/Service Display:** HBA Associate member will display product and/or services in the participating builders’ home in an area mutually-agreed upon between the Associate member company and the builder. Associate members’ name and logo will be displayed at the bottom of the HBA builder’s page in the official Town & Country Tour Planbook. Email agreement and logo to: kathryn@hbafortwayne.com .
5. **Insurance Coverage:** The undersigned member agrees to carry workman’s compensation, fire, extended coverage insurance, public liability, property damage, and completed operations insurance in amounts acceptable to the association protecting the association and the undersigned member of the retail business against claim or loss during the term of this agreement and through completion of the Home Show project and to present certification of said insurance to the association.
6. **Non-Assignability:** The undersigned member hereby agrees not to assign or transfer this contract or possession of the above-described real estate to any person, company or corporation, for demonstration in the Home Show without written consent of the association.
7. **Photograph Release:** The undersigned being the owner of record of the described real estate, hereby grants permission to the Home Builders Association of Fort Wayne, Inc., and its agents to photograph the show house described above and consent that the association, or so assigned, use the photographs for advertising, promotional or trade purposes. It is understood that the photograph(s) be used for their beauty and pictorial qualities and that the address will not be used.

IN WITNESS WHEREOF, the parties hereto have set their hands this _____ day of _____, _____.

IN-HOME VENDOR PARTICIPANT SIGNATURE HERE

BUSINESS NAME

BUSINESS ADDRESS

CONTACT NAME

CONTACT PHONE

CONTACT EMAIL

Builder name and address of in-home vendor entry _____

This form approved by the Board of Directors on January 8, 2013.